

**DOROTHY BROWN**  
CLERK OF THE CIRCUIT COURT



**Richard J. Daley Center**  
Room 1001  
Chicago, Illinois 60602  
312- 603-5030  
FAX 312-603-4557  
[www.cookcountyclerkofcourt.org](http://www.cookcountyclerkofcourt.org)

## **OFFICE OF THE CLERK OF THE CIRCUIT COURT OF COOK COUNTY**

February 13, 2004 Contact: Bryant Payne (312) 603-5690; [bdpayne@cookcountycourt.com](mailto:bdpayne@cookcountycourt.com)

### **The Clerk of the Circuit Court and Loyola University Partner for Guardianship Help Desk**

The Honorable Dorothy Brown, Clerk of the Circuit Court of Cook County, has partnered with the Loyola University Chicago School of Law to provide an Adult Guardianship Help Desk in the Probate Division of the Clerk's Office.

The Adult Guardianship Help Desk will be staffed by Loyola law students who will provide assistance to elderly or disabled pro-se (self-representing) petitioners and their family members on how to navigate the procedural process and answer questions to ensure that guardianship forms are filled out properly.

"I am proud of this initiative that provides a valuable learning experience for Loyola law students, while helping to ensure that elderly and disabled citizens are receiving the proper tools to navigate the court system," said Clerk Brown.

Law students at the Adult Guardianship Help Desk will screen each applicant to determine whether he or she has a simple, uncontested case without property issues. In such cases, pro-se petitioners will be given information on which documents to file, how to properly complete court forms and what to expect from the guardianship processes. In more complex cases, litigants will be advised to obtain attorneys and they will receive lists of organizations that provide legal representation in guardianship cases.

The Pro-Se Adult Guardianship Help Desk, located in the Probate Division of the Clerk of the Circuit Court of Cook County, 50 W. Washington, Room 1202, is open five days a week until April 18, 2004. The hours are: Mondays, Wednesdays and Fridays, 9:30 a.m. to 12:30 p.m.; Tuesdays 1:30 p.m. to 4:30 p.m. and Thursdays 9:30 a.m. to 12:30 p.m. and 1:30 p.m. to 4:30 p.m.

###