

IN THE CIRCUIT COURT OF COOK COUNTY, ILLINOIS
MUNICIPAL DISTRICT

(Name All Parties)

Plaintiff(s)
v.
Defendant(s)

Case No.
Amount Claimed \$
Return Date
Time AM PM

SUMMONS

To each Defendant:

YOU ARE SUMMONED AND REQUIRED:

To file your WRITTEN appearance by yourself or through your attorney and pay the required fee with the Clerk of the Circuit Court in

Richard J Daley Center, 50 W Washington, Room 602, Chicago, IL 60602

District 2 - Skokie

5600 Old Orchard Road, Skokie, IL 60077

District 4 - Maywood

1500 Maybrook Drive, Maywood, IL 60153

District 6 - Markham

16501 S Kedzie Pkwy, Markham, IL 60455

District 3 - Rolling Meadows

2121 Euclid, Rolling Meadows, IL 60088

District 5 - Bridgeview

10220 S 76th Ave, Bridgeview, IL 60455

on or before (Return Date). NOTICE TO PLAINTIFF: Not less than 14 or more than 40 days after issuance of Summons.

IF YOU FAIL TO DO SO, A JUDGMENT BY DEFAULT MAY BE TAKEN AGAINST YOU FOR THE RELIEF ASKED IN THE COMPLAINT, A COPY OF WHICH IS ATTACHED.

THERE WILL BE A FEE TO FILE YOUR APPEARANCE.

Witness date:

Clerk of the Circuit Court

on oath states that the last known mailing address

of , Defendant is and of

Defendant, is

Signed and sworn to before me:

Atty. No.:

Name:

Atty. for::

Address:

City/State/Zip Code:

Telephone:

Primary Email:

Secondary Email:

Tertiary Email:

Notary Public

DOROTHY BROWN, CLERK OF THE CIRCUIT COURT OF COOK COUNTY, ILLINOIS

Any person wishing to sue or defend a case as an indigent must petition the court to have the fees, costs, and charges associated with the proceedings waived.

Customers may visit [www.cookcountyclerkofcourt.org](http://www.cookcountyclerkofcourt.org) to access the Clerk's filing fees or telephone the Civil Division at (312) 603-5116 with additional questions.

### **NOTICE TO DEFENDANT**

1. The case will not be heard in court on the return date specified on the reverse side of this form. When you file your appearance and pay the fee required, you will receive your court date. You must come to court on this day.
2. If you do not file an appearance and pay the required fee, a JUDGMENT BY DEFAULT may be taken against you for the relief requested in the complaint.